

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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PHILIP L. BROWNING
Director

SHERYL L. SPILLER
Chief Deputy



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May 17, 2010

TO: Each Supervisor

A handwritten signature in black ink, appearing to be 'P. Browning', written over a horizontal line.

FROM: Philip L. Browning, Director

**SUBJECT: HOMELESS CALWORKS FAMILIES PROJECT - NOTIFICATION OF
INTENT TO NEGOTIATE SOLE SOURCE CONTRACTS**

In accordance with your Board Policy 5.1 00 on sole source contracts of \$250,000 or greater, I am informing you that we intend to negotiate a non-competitive contract with the Los Angeles Homeless Services Authority (LAHSA) for the administration of the Homeless CalWORKs Families Project. The current contract expires June 30, 2010. California Department of Social Services regulations section 23-650.1.12 allows for non-competitive contracting with public agencies.

The contract term for the new contract will be for three years, July 1, 2010 through June 30, 2013. The estimated three-year cost of the contract is \$6,015,756, with an annual maximum contract amount of \$2,005,252. The terms of the contract will stipulate LAHSA will not exceed each fiscal year's annual amount of \$2,005,252. Any unspent money from the current fiscal year will not be rolled over to the following fiscal year. The contract agreement will only be enforceable if sufficient funds are made available by the County budget applicable to each fiscal year.

Under the current contract, LAHSA provides transportation, crisis intervention referrals, emergency shelter, transitional housing, emergency supplies (diapers, hygiene products, infant items, clothing), and permanent housing resources to families participating in the project. LAHSA has consistently met the performance measures requirements under the contract.

Since 2007, LAHSA has provided services: 1) to participants who have an active CalWORKs case or participate in the Greater Avenues for Independence Program; and have mental health service needs; 2) to families utilizing transportation services or issued bus tokens based on the families' need to attend scheduled appointments with

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the Department of Mental Health, Department of Public Social Services, and Community Development Commission-Section 8 including other County offices and social services agencies; and 3) to assist CalWORKs families in securing emergency shelter, transitional housing and other appropriate resources.

In ten business days, absent any inquiries from your office, we will proceed to finalize the sole source contract.

PLB:EK:sc

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer